

HKFYG Lee Shau Kee College
Annual School Plan 2015-16
Wisdom in Learning, Wisdom in Living and Wisdom in Relationship

Major Concern I: Strengthening students' learning skills, habits and attitudes

Intended Outcome: Students show improvement in managing their studies

Strategy	In-charge	Success criteria	Method of evaluation
a <i>Consolidate study skills</i> - Identify the skills to be developed - Review curriculum, pedagogies, homework and assessment design	Student Affairs Committee, Subject Coordinators	- Increase in rating of related items in Stakeholders' survey - 80% teachers agree that	- Lesson observation - Stakeholders' survey - Teachers and students survey
b <i>Develop e-learning</i> - Support pioneer teachers in e-learning - Increase students' exposure to e-resources	Academic Affairs Committee, Subject Coordinators, Reading to Learn and Gifted Education Working Groups	in general students show improvement in managing their studies in terms of skills, habits and attitudes	- Minutes - Reports - Assessment data
c <i>Enrich the school learning environment to promote good habits and attitudes</i> - Display academic excellence of students - Recognize success of improving students - Review and monitor current learning attitude mark system	Academic Affairs Committee, Subject Coordinators, FTs/AFTs, subject teachers		

**HKFYG Lee Shau Kee College
Annual School Plan 2015-16**

Wisdom in Learning, Wisdom in Living and Wisdom in Relationship

Intended Outcome 2: Students show positive personal growth

Strategy	In-charge	Success criteria	Method of evaluation
<p>a <i>Review non-formal curriculum to develop habits and attitudes</i></p> <ul style="list-style-type: none"> - Strengthen core values: Respect the others, Responsibility, Caring for others, Integrity and Modesty through school-based life education titled “Wisdom in Action Programme” 	<p>Student Affairs Committee, Social worker and Reading to Learn Working Group of Academic Affairs</p>	<ul style="list-style-type: none"> - Increase in rating of related items in Stakeholders' survey and APASO - Teachers and students agree students show positive personal growth 	<ul style="list-style-type: none"> - Stakeholders' survey - Teachers and students survey - Reports - Programmes' survey
<p>b <i>Strengthen the role of teachers in promoting habits and attitudes</i></p> <ul style="list-style-type: none"> - Strengthen classroom rules - Provide guidelines and teaching materials in helping FTs and AFTs to promote positive values - Collaborate with Educational Psychologist to help students with special educational needs - Equip teachers with skills in Careers guidance and handling disciplinary issues 	<p>Discipline, Guidance , MCE, Careers working group, Social worker, Form Teachers and Assistant Form Teachers</p>	<p>positive personal growth</p>	
<p>c <i>Promote sense of belonging to school and society</i></p> <ul style="list-style-type: none"> - Encourage students' active participation in school activities and social services - Enhance the support for students in need using government funding 	<p>Guidance, Student Bodies and OLE working groups</p>		

**HKFYG Lee Shau Kee College
Annual School Plan 2015-16**

Wisdom in Learning, Wisdom in Living and Wisdom in Relationship

Major Concern II: Develop work capacity of teaching and non-teaching staff

Intended Outcome: Training needs of staff are well-catered

	Strategy	In-charge	Success criteria	Method of evaluation
a	<i>Develop peer-observation culture</i> - Teachers form a study group of 3-5 teachers - Teachers observe lessons of at least 2 group members	Staff Development, Academic Affairs Committee	80% teaching and non-teaching staff reported that the development programmes are useful and fit their training needs	<ul style="list-style-type: none"> - Teacher's reflection form/teacher survey - Departmental plans/reports/minutes - Quality of documents submitted
b	<i>Develop subject-based professional development</i> Academic departments complete all of the following items in a three-year cycle - departmental-based training e.g. guest speaker, markers' sharing - interflow with an external organization e.g. exchanges, visits, school-based support services - SC to be observed by panel members or other teachers	Subject Coordinators (SC)		
c	<i>Facilitate continuous improvement in school operation and management</i> - Provide training for teaching and non-teaching staff members	Staff Development, General Administration		

End of Annual School Plan 2015-16