



HKFYG Lee Shau Kee College 香港青年協會李兆基書院  
Application Form for Fee Remission 減免學費申請表

**For Official Use Only 校方專用**

Date of Application 申請日期: \_\_\_\_\_ Code Number of Application 申請編號: \_\_\_\_\_  
Received by: \_\_\_\_\_ Date: \_\_\_\_\_  
Checked by: \_\_\_\_\_ Date: \_\_\_\_\_

Application Result 申請結果:  Successful 批准 ( Full / Half )  
 Unsuccessful 不予批准

Signature of Principal: \_\_\_\_\_ Date: \_\_\_\_\_

Date of issue of confirmation letter to parent/guardian: \_\_\_\_\_

**Part I Student's Particulars**  
**第一部份 學生資料**

Name in English 英文姓名: \_\_\_\_\_ Name in Chinese 中文姓名: \_\_\_\_\_

HLC No. 本校學生註冊編號: \_\_\_\_\_ (新生不適用)  
(Form 年級) \_\_\_\_\_

Date of birth 出生日期 (D 日/M 月/Y 年): \_\_\_\_/\_\_\_\_/\_\_\_\_ Sex 性別: \_\_\_\_\_

HKID card no. 香港身份證號碼/ Birth certificate no. 出生證明書號碼\*: \_\_\_\_\_ ( )

Relationship with the applicant 申請人與學生的關係: Parent 父母/ Legal guardian 合法監護人\*

Residing with the applicant 是否與申請人同住: Yes 是/ No 否\*

\* Delete as appropriate 刪去不適用者

**Part II Applicant's Particulars (Parent or legal guardian of the student)**  
**第二部份 申請人資料 (學生家長或合法監護人)**

Name in English 英文姓名: \_\_\_\_\_ Name in Chinese 中文姓名: \_\_\_\_\_

HK ID card no. 香港身份證號碼: \_\_\_\_\_ ( ) Sex 性別: \_\_\_\_\_

Home address 住址: \_\_\_\_\_

Home tel. 住宅電話: \_\_\_\_\_ Office tel. 辦事處電話: \_\_\_\_\_

Mobile 手提電話: \_\_\_\_\_ E-mail address 電郵地址: \_\_\_\_\_

**Part III Family Members' Particulars**  
**第三部份 家庭成員資料**

A. Spouse  
甲. 配偶

If you are married but your spouse is divorced or separated from you or is deceased, please put a "✓" in the box opposite this line and submit supporting documents.  
如配偶已身故、與你離婚或分居，請於右格填上“✓”號，並提供證明文件

Name in English 英文姓名: \_\_\_\_\_ Name in Chinese 中文姓名: \_\_\_\_\_

HK ID card no. 香港身份證號碼: \_\_\_\_\_ ( ) Sex 性別: M/F



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|  |  |
|--|--|
| B. Unmarried children residing with the family*<br>乙. 同住未婚子女*  |  |
| 1. Name in English 英文姓名 : _____<br>Date of birth 出生日期 (D 日/M 月/Y 年) : ____/____/____<br>HK ID card no. 香港身份證號碼 : _____ ( ) | Name in Chinese 中文姓名 : _____<br>Sex 性別 : _____<br>Current status 現況 :<br><input type="checkbox"/> Studying 在學 <input type="checkbox"/> Working 就業<br><input type="checkbox"/> Unemployed/ Others 失業或其他 |
| 2. Name in English 英文姓名 : _____<br>Date of birth 出生日期 (D 日/M 月/Y 年) : ____/____/____<br>HK ID card no. 香港身份證號碼 : _____ ( ) | Name in Chinese 中文姓名 : _____<br>Sex 性別 : _____<br>Current status 現況 :<br><input type="checkbox"/> Studying 在學 <input type="checkbox"/> Working 就業<br><input type="checkbox"/> Unemployed/ Others 失業或其他 |
| 3. Name in English 英文姓名 : _____<br>Date of birth 出生日期 (D 日/M 月/Y 年) : ____/____/____<br>HK ID card no. 香港身份證號碼 : _____ ( ) | Name in Chinese 中文姓名 : _____<br>Sex 性別 : _____<br>Current status 現況 :<br><input type="checkbox"/> Studying 在學 <input type="checkbox"/> Working 就業<br><input type="checkbox"/> Unemployed/ Others 失業或其他 |
| <b>* Please provide copies of HK ID cards or equivalent (please refer to Appendix I)<br/>請提供出世紙或其他身份證明文件副本乙份(請參考附件一)</b>   |  |

|  |  |
|--|--|
| C. Dependent Parents*<br>丙. 受供養父母*   |  |
| 1. Name in English 英文姓名 : _____<br>Date of Birth 出生日期 (D 日/M 月/Y 年) : ____/____/____<br>HK ID card no. 香港身份證號碼 : _____ ( )                         | Name in Chinese 中文姓名 : _____<br>Sex 性別 : _____ |
| 2. Name in English 英文姓名 : _____<br>Date of Birth 出生日期 (D 日/M 月/Y 年) : ____/____/____<br>HK ID card no. 香港身份證號碼 : _____ ( )                         | Name in Chinese 中文姓名 : _____<br>Sex 性別 : _____ |
| 3. Name in English 英文姓名 : _____<br>Date of Birth 出生日期 (D 日/M 月/Y 年) : ____/____/____<br>HK ID card no. 香港身份證號碼 : _____ ( )                         | Name in Chinese 中文姓名 : _____<br>Sex 性別 : _____ |
| 4. Name in English 英文姓名 : _____<br>Date of Birth 出生日期 (D 日/M 月/Y 年) : ____/____/____<br>HK ID card no. 香港身份證號碼 : _____ ( )                         | Name in Chinese 中文姓名 : _____<br>Sex 性別 : _____ |
| <b>* Please provide copies of HK ID card(s) or equivalent (please refer to Appendix I) and supporting document<br/>請提供身份證(請參考附件一)及供養父母證明文件副本乙份</b> |  |



HKFGY Lee Shau Kee College 香港青年協會李兆基書院  
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Part IV Family Income

第四部份 家庭入息

Please provide documentation on annual family gross income in the previous 12 months before the date of application. (Continue on separate sheets if necessary.)

**\*\* Full-time housewife/Unemployed/Self-employed must submit the Declaration under Oath (Appendix II)**

請提供過去一年的總收入證明文件及相關證明文件。(如有需要，請另頁填寫)

**\*\* 全職家庭主婦/待業人士/自僱人士必須提交由律師/監督員證明的宣誓聲明(請參閱附件 II)**

| Applicant / family member<br>申請人及家庭成員                                     | Post<br>職位 | Occupation<br>行業 | Office tel.<br>辦事處電話 | Total annual income<br>全年收入 |
|---|------------|------------------|----------------------|-----------------------------|
| Applicant 申請人   |            |                  |                      | \$                          |
| Spouse 配偶   |            |                  |                      | \$                          |
| Name of unmarried child residing with the family 同住未婚子女姓名：<br>_____       |            |                  |                      | \$                          |
| Name of unmarried child residing with the family 同住未婚子女姓名：<br>_____       |            |                  |                      | \$                          |
| Other 其他 (e.g. alimony, contributions from relatives/ friends 如贍養費/親友資助等) |            |                  |                      | \$                          |
| Annual Family Gross Income 家庭全年總收入  |            |                  |                      | \$                          |

Has the applicant/applicant's child currently studying at HLC been approved to receive the following assistance? (Please ✓ the appropriate box.)

申請人/申請人之就讀本校子女有否獲得以下援助?(請於適當格子加✓)

1. Comprehensive Social Security Assistance (CSSA) from the Social Welfare Department  
由社會福利署發放的綜合社會保障援助(綜援)

- No 沒有       Yes 有 (If yes, please provide photocopy of the relevant documents)  
(如有，請提供有關文件副本)

2. Applying Full or Half grant / Awarded Full or Half grant in the School Year 2024/2025 from Student Financial Office

已申請/已獲得 2024/2025 年度學生資助事務處全額或半額的津貼

- No 沒有       Yes 有  Full 全額 \*  
 Half 半額 \*  
 Applying 申請中 \*

\*Please provide photocopy of the relevant documents / result from Student Financial Assistance Agency (SFAA) for S.Y. 2024/25

(提供已獲學生資助事務處 2024/2025 年度批出全額或半額的津貼文件或有關申請文件副本)



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**Part V Supplementary Information**

**第五部份 其他相關補充資料**

**Medical Expenses Incurred by Family Member(s) with Chronic Illness**

**家庭成員涉及痼疾的醫療開支**

| Name 姓名 | Nature of incapacity or chronic illness 傷殘及痼疾的情況 | Medical expense incurred within the assessment period (\$) 在評估期間的醫療開支(\$) |
|---------|--|---|
|         |  |   |

If you have any special financial hardship or burden, please provide details and submit supporting documents (i.e. redundancy letter etc): 如你有特殊經濟困難或負擔，請詳述情況及提供證明文件(如：裁員信等)：

**Part VI Declaration**

**第六部份 聲明**

I have read and fully understood the Guidelines on Application for Fee Remission. I hereby declare that:  
本人已知悉並明白減免學費申請須知的內容。現謹此聲明：

- i. The information in this application and the supporting documents provided is true and complete. I understand that HKFYG Lee Shau Kee College will assess my application according to the information provided.  
本申請表內填報的資料及本人提交的證明文件均屬完整真確。本人明白香港青年協會李兆基書院將根據本人所填報的資料，審核本人的申請。
- ii. I consent to HKFYG Lee Shau Kee College to contact related parties to verify and disclose the information supplied by me in this application.  
本人同意香港青年協會李兆基書院如有需要，可向有關人士及機構查核及透露本人在此申請表內填報的個人資料。
- iii. I also agree to inform all family members listed in this application about their personal data submitted to HKFYG Lee Shau Kee College for purposes of this application.  
本人同時承諾知會本申請表內申報的家庭成員，已提供其個人資料予香港青年協會李兆基書院，作為本申請之用途。

Date  
日期： \_\_\_\_\_

Signature of Applicant  
申請人簽署： \_\_\_\_\_



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附件一  
Appendix I

提交香港智能身份證副本 (可參考下方格式)  
Copies of HK Smart ID Card (Format for reference)

|   |  |   |  |
|---|--|---|--|
| 申請人的香港智能身份證副本<br>Copy of the HK Smart ID Card of the applicant  |  | 配偶的香港智能身份證副本<br>Copy of the HK Smart ID Card of the spouse  |  |
| 申請人 Applicant   |  | 配偶 Spouse   |  |
| 家庭成員(包括受供養父母(如適用))的<br>香港智能身份證副本<br>Copy of the HK Smart ID Card of family member<br>(including the dependant parent (if applicable)) |  | 家庭成員(包括受供養父母(如適用))的<br>香港智能身份證副本<br>Copy of the HK Smart ID Card of family member<br>(including the dependant parent (if applicable)) |  |
| 家庭成員 Family Member  |  | 家庭成員 Family Member  |  |
| 家庭成員(包括受供養父母(如適用))的<br>香港智能身份證副本<br>Copy of the HK Smart ID Card of family member<br>(including the dependant parent (if applicable)) |  | 家庭成員(包括受供養父母(如適用))的<br>香港智能身份證副本<br>Copy of the HK Smart ID Card of family member<br>(including the dependant parent (if applicable)) |  |
| 家庭成員 Family Member  |  | 家庭成員 Family Member  |  |



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附件一  
**Appendix I**

|   |   |
|---|---|
| <p>家庭成員(包括受供養父母(如適用))的<br/>香港智能身份證副本<br/>Copy of the HK Smart ID Card of family<br/>member<br/>(including the dependent parent (if<br/>applicable))</p> | <p>家庭成員(包括受供養父母(如適用))的<br/>香港智能身份證副本<br/>Copy of the HK Smart ID Card of family<br/>member<br/>(including the dependent parent (if applicable))</p> |
| <p>家庭成員 Family<br/>Member</p>   | <p>家庭成員 Family<br/>Member</p>   |

#出世紙副本可連同所需文件呈交校務處



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**Appendix II**

**Declaration under Oath (Oaths and Declarations Ordinance)**

I, \_\_\_\_\_  
of \_\_\_\_\_ (home address) solemnly,  
sincerely and truly declare that:

- I am unemployed from \_\_\_\_\_ to \_\_\_\_\_.
- I am a full-time housewife from \_\_\_\_\_ to \_\_\_\_\_.
- I am self-employed from \_\_\_\_\_ to \_\_\_\_\_ and my total income was HK\$ \_\_\_\_\_.
- Other : \_\_\_\_\_.

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Ordinance.

Declared at \_\_\_\_\_ )  
In the HKSAR this \_\_\_\_\_ day of \_\_\_\_\_, )  
through the interpretation of \_\_\_\_\_ )  
of \_\_\_\_\_ )  
the said interpreter having been also first declared that )  
he/she\* had truly, distinctly, and audibly interpreted the )  
contents of this document to the declarant, and that )  
he/she\* would truly and faithfully interpret the )  
declaration about to be administered to him/her\*. )  
Before me, \_\_\_\_\_ )  
) (signature of declarant)  
) )  
) )  
Commissioner for Oaths / Solicitor )

I, \_\_\_\_\_, of \_\_\_\_\_,  
\_\_\_\_\_ , solemnly and sincerely declare that I well understand the English and Chinese  
languages and that I have truly, distinctly, and audibly interpreted the contents of this document to the  
declarant \_\_\_\_\_ , and that I will truly and faithfully interpret the declaration about to be  
administered to him/her\*.

Declared at \_\_\_\_\_ )  
In the HKSAR this \_\_\_\_\_ day of \_\_\_\_\_, )  
Before me, \_\_\_\_\_ )  
) )  
) )  
) )  
) )  
Commissioner for Oaths / Solicitor ) (signature of interpreter)

\* Delete if inappropriate



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附件二

**宣誓 ( 根據宣誓及聲明條例 )**

本人, \_\_\_\_\_

現居於 \_\_\_\_\_ (住址)

謹以至誠鄭重聲明：

- 本人由 \_\_\_\_\_ 至 \_\_\_\_\_ 在待業中。
- 本人由 \_\_\_\_\_ 至 \_\_\_\_\_ 職業為全職家庭主婦。
- 本人是自僱人士, 由 \_\_\_\_\_ 至 \_\_\_\_\_ 收入總額 港幣 \_\_\_\_\_ 元。
- 其他: \_\_\_\_\_。

本人謹憑藉《宣誓及聲明條例》衷誠作出此項鄭重聲明, 並確信其為真確無訛。

此項聲明於 \_\_\_\_\_ 年 \_\_\_\_\_ 月 \_\_\_\_\_ 日 )  
 在香港特別行政區 \_\_\_\_\_ 作出, )  
 是經由 \_\_\_\_\_, 現於 \_\_\_\_\_ )  
 \_\_\_\_\_ 任職 )  
 作出傳譯者, 而此傳譯員亦已先行聲明, 他已將本 )  
 文件內容向聲明人作出真實明確及清晰可聞的傳譯, )  
 並會將本人即將為聲明人主持的聲明忠實向其傳譯。 )  
 \_\_\_\_\_ )  
 (聲明人簽署)

在本人面前作出：

監誓員/律師：.....

本人 \_\_\_\_\_, 現於 \_\_\_\_\_  
 謹以至誠鄭重聲明, 本人諳熟本文件所採用的法定語文及英文, 本人已將  
 本文件內容向聲明人 \_\_\_\_\_ 作真實明確及清晰可聞的傳譯, 並會將即將為其主持的聲  
 明忠實向其傳譯。

此項聲明於 \_\_\_\_\_ 年 \_\_\_\_\_ 月 \_\_\_\_\_ 日 )  
 在香港特別行政區 \_\_\_\_\_ )  
 \_\_\_\_\_ )  
 (傳譯者簽署)

在本人面前作出：

監誓員/律師：.....